

Newton-Le-Willows Parish Council
NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF
UNAUDITED ANNUAL RETURN
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE	NOTES
<p>1. Date of announcement _____ (a)</p> <p>2. Each year the body's Annual Return needs to be reviewed by an external auditor appointed by the Audit Commission. The unaudited Annual Return has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2016 these documents will be available on reasonable notice by application to:</p> <p>(b) <u>MR. C. HART - PARISH CLERK + RFO</u> <u>charliehart.nlw@gmail.com</u> <u>07454 558974</u></p> <p>commencing on (c) <u>Monday 6 June 2016</u></p> <p>and ending on (d) <u>Friday 15 July 2016</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the body. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The body's Annual Return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP Ref: SBA 2nd Floor 1 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-littlejohn.com)</p> <p>5. This announcement is made by (e) <u>MR CHARLIE HART</u></p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the body</p>

Explanation of Variances

Newton-le-Willows Parish Council

Section 2	2014/15 £	2015/16 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 <i>Precept or Rates and Levies</i>	2961	2890	-71	-2%	
Box 3 <i>Total other receipts</i>	2259	19,119	16860	+746%	In November 2015 the Parish Council was awarded a grant of £18400 by WRAP to carry out a feasibility study into a renewable energy district heating system. This sum accounts for the majority of the increase in receipts; without this grant there would have been a reduction in receipts of £719 (32%) as the previous year's accounts had been boosted exceptionally by a one-off payment of over £1100 from the defunct Youth Club account.
Box 4 <i>Staff costs</i>	1435	1475	40	+3%	
Box 6 <i>All other Payments</i>	3317	11,969	8652	+261%	The increase in payments is almost entirely due to 2 interim payments (of £5400 and £3000) to the consultant carrying out the feasibility study mentioned above. Excluding these payments, there would have been only a slight increase of £252 (7.5%) from the previous year.
Explanation for 'high' reserves	<p>Box 7 is more than twice Box 2 because:</p> <ol style="list-style-type: none"> 1. The balance of the grant for the feasibility study (£10000) remains in the accounts. It is intended that the work will be completed in May/ June 2016 by which time the remainder of the grant money will be paid to the consultant. This currently accounts for 52% of the reserves 2. The Parish Council still holds funds awarded as prize money for winning the Village of the Year award several years ago. This currently amounts to c. £2700 (14% of the reserves). This is ring fenced within the accounts but is gradually being paid out by way of grants to the community and it is intended that this process will continue until the prize money is exhausted. 3. In addition the funds transferred last year from the defunct Youth Club (over £1100) are protected for payment as grants to young people in the Parish, an ongoing process which will eventually deplete the amount entirely. Excluding these amounts, the balance is only £5634, which is less than twice the annual precept, which is available for unforeseen contingencies. 				

Bank Reconciliation

Newton-le-Willows Parish Council

Financial year ending 31 March 2016

Prepared by *C. HART.*
Date *11/05/2016*

Balance per bank statements as at 31 March 2016	£	£
Business Saver Account	15319.54	
Liquidity Manager Account	6,477.54	
Community Account	<u>1,144.32</u>	
		22,941.40
Less: Unpresented cheques at 31 March 2016		
Cheque no. 10026	-5.00	
Cheque no. 10027	-152.54	
Cheque no. 10028	-3,000.00	
Cheque no. 10029	-70.00	
Cheque no. 10030	-294.95	
Cheque no. 10031	-10.87	
Cheque no. 10032	-73.80	
		-3,607.16
Add: Unbanked cash at 31 March 2016		0.00
Net balances at 31 March 2016		<u><u>19,334.24</u></u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

Cash Book

Opening balance 1 April 2015	10,768.62
Add: Receipts in the year	22,009.18
Less: Payments in the year	-13,443.56
Closing Balance per cash book (receipts and payments book) as at 31 March 2016	<u><u>19,334.24</u></u>