

Newton le Willows Parish Council

Minutes of the meeting held on Thursday 27th October 2016 at 6.30pm

Present: Councillor P Olsen (Chairman); Councillor J Harrison; Councillor V Wilthew
T Sanderson (clerk); B Sampson (assisting new clerk)

1. **Apologies:** Councillor E Bean
2. There were no **declarations of interest** in items on the agenda.
3. The new clerk was welcomed by P Olsen.
4. The **minutes** of the Parish Council meeting held on the 14th September were signed and approved.
5. **Matters arising:**
 - a. **Wheatsheaf** – councillors will check to ensure that relevant work has been carried out.
 - b. **Neighbourhood watch** – PSCO Tracie Lee Taylor-Page had attended the October coffee morning in the village hall and will be invited to attend the next Parish Council meeting to be held on 30th November 2016.
 - c. **High Parks Licensing application** - the clerk will send a letter regarding this licence application.
6. Susan Perkins, Liz Sampson and Victoria Wilthew have expressed interest in forming the **Children's fund management group**. This will work independently of the Parish Council. The aim is that it will manage monies currently held in two accounts:
 - a. The Millennium Fund – VAT refund from the playground, currently £1211.62. This is currently managed by the Village Hall trustees and as such a discussion needs to be had with them (see comment in section 8 of these minutes).
 - b. The Children's Fund – youth club monies following their closure, currently £1144.32.
7. **Open spaces** submission was completed and submitted by E Bean.
8. The ROSPA report on the **Play area** is awaited. The remedial action taken to repair the asphalt shrinkage/lifting was deemed to be unsatisfactory. The report will highlight any actions required on a traffic light system (red deemed urgent). P Olsen will raise the issue at the Village Hall Trustees AGM on 1st November, along with a discussion about the various funding options. The playground in general appears dirty and shabby and looks as though it needs some general maintenance. Richmondshire District council may be contacted to ask for possible co-operation following receipt of the report.

9. **Elaine Bean's resignation** was accepted. The clerk will notify Richmondshire District Council and commence the due process for filling the vacancy.
10. The Parish Council will now have two vacancies. **Mr S Coombs had already indicated an interest in being co-opted.** A vote was taken and Mr S Combs has been co-opted. The clerk will notify Richmondshire District council of this and paperwork will be completed. One vacancy remains.
11. **Replacement for Elaine Bean's resignation from Atkinson and Clarke Educational trustees** was sought and V Wilthew was duly elected. The Parish Council thanked Elaine for her contribution.
12. **Defibrillator replacement for E Bean** is needed and P Olsen was elected. Mr B Sampson, the other defibrillator 'monitor' has notified the equipment provider to ensure that it is maintained and in full working order. It was agreed that the village hall postcode should be displayed clearly on the defibrillator, in the Green room and also the Village Hall in case the emergency services need to be called.
13. The **Recycling centre** has been monitored by J Harrison due to poor use of it. A notice had been placed in the village newsletter which seems to have helped with its usage. Richmondshire District Council has also been contacted and they declared it can only be emptied once a week and that it is for domestic use only. A notice will be produced and displayed at the centre stating it is for domestic use only.
14. A draft proposal of the **2017/18 Precept** has now been prepared by J Harrison which leads to a 12.6% increase, which includes a £500 maintenance budget for the playground. A vote on this was taken and passed. The figures are:

Mazars audit	£100
Rural Action Yorkshire	£35
YLCA	£122
Parish Council insurance	£175
Playground (insurance & maintenance)	£500
Maintenance (repairs and renewals)	£100
Village Hall hire	£75
Parish Clerk salary	£1500
Clerk's expenses	£100
Travel, training, seminars	£50
St Patricks Church	£370
Richmond CAB	£60

15.B Sampson and P Barlow carried out a survey on the village **footpaths**. Contact was made with a spokesperson of the Ramblers Association (George Bateman) who in turn contacted Richmondshire District Council. The county council may support repairs but not improvements to the footpaths. The Parish Council need to approach the various landowners to see if they can help/contribute. B Sampson agreed to do this on behalf of the Parish Council.

16.**Items for the next meeting** are: Children's fund management, Community Resilience Plan, Play area, speeding and traffic issues with PCSO in attendance, Wheatsheaf, Licensing application, Village Hall Trustees report and signs at the school.

17.**Dates for next meetings** to be held in the Green Room:

Wednesday 30th November 2016 at 6pm

Wednesday 25th January 2017 at 6pm

The meeting was declared closed at 7.50pm